Date

The Honorable \_\_\_\_\_\_\_\_\_\_\_

Office Address

United States House of Representatives/United States Senate

City, State, ZIP

Dear Representative/Senator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:

The legislation addressing (describe issue concisely, or use exact name of bill before legislature) is of paramount interest to myself (and my family, community, profession, organization, etc.). As a (family role, \_\_\_ community member, profession, member of \_\_\_ organization) my/our work has made great strides in (relevant environmental/sustainability topic ex. 1. ecosystem protection through efforts such as advocating for single use plastic ban ordinances in local communities like Gloucester, Massachusetts, 2. K-12 environmental education programs, 3. mitigations of coastline invasive species) . Without your support on the legislation at hand, our efforts will struggle to have the impact we desire.

My (family, community, profession, organization, etc.) is primarily concerned about (describe major specific concerns within the larger issue) because (state reasons or examples briefly, with only as many relevant details as necessary to make your point clearly.) Other aspects of this same issue that are (if not needed, remove sentences...otherwise, describe briefly any secondary concerns and supporting situations, reasons, examples, etc.)

Thank you for your consideration of our viewpoint on this matter. I believe (describe the issue concisely, or use the exact name of the bill before the legislature) is an important issue, and would like to see the legislation (pass, fail, or be amended) to ensure effective impact on (relevant environmental/sustainability initiative ex. 1. Climate change, 2. Plastics Mitigation, 3. Sustainability in Education) is not lost.

Sincerely,

Your Name

Your Title

Your Phone Number

Your Address